

Caboolture Neighbourhood Centre

Our Mission Statement:

“Supporting Individuals and Community”

Our Vision Statement:

*“To build a sense of community by
creating an inclusive and empowering
environment”*



Caboolture Neighbourhood Centre

9 George Street

Caboolture QLD 4510

5495 3818

**Caboolture Neighbourhood
Centre**

**9 George Street
Caboolture Q 4510**

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Funded by



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**Computer
Training**

Examples of things you will learn:

- ◆ Starting up your computer
- ◆ Keyboard and typing tips
- ◆ Understanding basic computer concepts and function
- ◆ Mouse -click and double click
- ◆ Learning to use your:
 - * Email
 - * Browse safely on the internet
 - * Windows applications
 - * Printer
- ◆ Using WIFI and Bluetooth
- ◆ Securing information and passwords
- ◆ Staying safe online
- ◆ Settings and updates
- ◆ Working in and saving Files and pictures



Explanation of course:

This is a **free course** aimed to give a beginner introduction to using a computer.

We provide a **lesson plan** that can be followed at the pace of the participants. **Handbooks** given to participants.

Also time after to **ask any computer related questions** you may have.

We aim to provide and safe place for you to **learn at your own pace, in your own way.**

Limited computers available. If you have your own laptop please bring it along.



Intermediate Group to start shortly

Where:

Caboolture Neighbourhood Centre
9 George Street
Caboolture 4510

When:

Mondays

Time:

10am to 12pm

8th February to 15th March 2021

*Any questions please call
CNC reception:*

Phone: 5495 3818

